



4th Annual Flea Market & Vendor Expo INFORMATION

Please read the following information carefully.

LOCATION:



497 E. Pike Rd.
Indiana, PA 15701



DATE: Saturday, June 8, 2024

TIME: 9:00a.m. to 3:00p.m.

The Flea Market & Vendor Expo is an annual charity fundraiser hosted by Diamond Drugs, Inc. benefiting the Angels' Wings Program, which provides free winter coats to children and gift assistance to eligible Indiana County individuals and families. Each year the program spreads a little bit of hope and joy to hundreds of individuals in our community.

This is an event to raise money for charity. There will be no refunds.

REGISTRATION FEES* (based on space size selected):

- **Regular - \$25 to \$45**
- **Current Angels' Wings Volunteer/Diamond or ICCAP Employee - \$20 to \$40**
- **Food Truck - \$35**

**Registration fee gets you a designated space, one table, and two chairs. If you want to bring your own tables/chairs or need additional, please indicate so on the registration form.*

Food Trucks - A limited number of food trucks will be permitted to participate. Food Trucks should register for the event by directly emailing fleamarket@diamondpharmacy.com or by calling Courtney Adams at 724.349.1111 x 1036.

Registration fees go directly to Angels' Wings to purchase gifts for Indiana County residents in need during the holiday season. Follow the Angels' Wings program on Facebook or visit our website www.angelswingsprogram.com for more information.

Registration Form and Payment should be submitted by May 20. Vendor spots are issued on a first come, first serve basis.

We will only permit one vendor per company (i.e., one Avon vendor, one Pampered Chef vendor). Approval will be on a first-come, first-serve basis. Should you submit registration/payment, and we already have your company/product signed up, you **will** receive a refund and will be placed on a waiting list should a space become available.

Each accepted vendor will be given a designated space, at whichever size is selected on the registration form, to display your items. One table and two chairs are provided free of charge per registration. Additional tables and chairs may be requested at an additional fee.

Electricity is not provided. If electricity is needed to operate your booth/display, please indicate so on the registration form. There will be an additional fee for electricity to be provided.

The venue does not have AC and while it is usually cool inside in the spring, battery-operated fans are encouraged in case it gets a little warm once attendance picks up.

All vendors must sign acknowledging they understand and agree to Diamond's liability release statement.

SETUP/TEAR DOWN:

Setup begins at 7:00a.m. on Saturday, June 8. You will be permitted to pull up closer to the building to unload and then you will need to park your vehicle.

Vendors must stay for the entirety of the event unless prior arrangements have been made with Event Organizers. Tear Down will begin at 3:00p.m.

Table assignments and setup reminders and instructions will be emailed to vendors approximately one week prior to the event.

OTHER INFORMATION:

This is a family-friendly event and all vendors and attendees are expected to conduct themselves in a well-behaved, civil, respectful manner.

If you are bringing children with you, they must always stay with their parent or guardian.

Pets, except for service animals, are not permitted.

Food trucks will be outside and available all day for you to purchase from should you want to. There will be tables and chairs inside the lobby if you would like to take a break and eat lunch there. If you eat at your booth, please be careful not to spill any food or drink on the turf. You are responsible for anything that gets spilled.

The sale or promotion of the following items are strictly prohibited: alcohol, illicit drugs, x-rated adult items, weapons, illegally copied or stolen items. Event coordinators reserve the right at any time to deny participation to any vendor and/or prohibit the sale of any additional item(s) deemed inappropriate.

Alcohol and use of an open flame are not permitted.

Vendors are not permitted to sell food or drink items at their tables unless approved by Event Coordinators.



4th Annual Flea Market & Vendor Expo

REGISTRATION FORM

Contact Name: _____

Business Name (if applicable): _____

Address: _____

Phone Number: _____ Email: _____

REGISTRATION:

Please select which best describes your booth:

Flea Market Items

Crafts/Independent Business

If crafts/independent business, please list the type of items you will sell: _____

REGISTRATION FEE (non-refundable)

Regular 10' x 10' space (\$25) 10' x 20' space (\$35) 10' x 30' space (\$45)

Volunteer/Diamond Employee 10' x 10' space (\$20) 10' x 20' space (\$30) 10' x 30' space (\$40)

ADDITIONAL FEES (non-refundable)

Tables/Chairs – (one table and two chairs are provided per registrant):

If you want to bring your own tables/chairs or need additional, please list below:

I will bring my own table(s)/chair(s)

Yes, please provide me with the following additional items:

_____ Table(s) @ \$10.00 per table = _____ Total

_____ Chair(s) @ \$5.00 per chair = _____ Total

Electricity – Electricity is NOT provided nor available unless requested. There will be a \$20 fee if electricity is needed.

Please indicate your need below:

No, I do not need electricity for my booth

Yes, I will need electricity to run my booth = \$20 Total

Total Amount Due (registration fee plus additional fees) = _____

Payment is*: Enclosed Being mailed in Being dropped off

**Please make sure to include the contact person's name so we can match payments accordingly.*



4th Annual Flea Market & Vendor Expo

REGISTRATION FORM

Registration Forms and payment must be received **before 5:00p.m. May 20**, and can be submitted by:

- Registering online at <https://www.angelswingsprogram.com> and then mailing in or dropping off the total amount due (cash or check).
- Emailing a completed form to fleamarket@diamondpharmacy.com and then mailing in or dropping off the total amount due (cash or check).
- Checks can be made to ICCAP with “Angels’ Wings Flea Market” denoted on the memo line.
- ICCAP is a registered 501(c)(3) non-profit organization and holds the funds for Angels’ Wings.
- Dropping off the completed form and payment at the address below Monday-Friday 9:00a.m.- 4:00p.m.
- Mailing the completed form and payment.
Diamond Pharmacy Services
Attn: Courtney Adams
645 Kolter Drive
Indiana, PA 15701
- Questions? fleamarket@diamondpharmacy.com or 724.349.1111 x 1036

ACKNOWLEDGEMENT & LIABILITY RELEASE STATEMENT

I, _____, have read, understood, and agree to all of the terms and conditions listed herein on this 4th Annual Flea Market & Vendor Expo Information Packet & Registration Form.

I further acknowledge that this event involves inherent risks, hazards and conditions that may be dangerous to life, limb and property and that can arise in an incalculable variety of unforeseeable or foreseeable ways which may include (as examples, but not necessarily as a complete list) the following: The possibility of contracting COVID-19 from another Vendor or attendee, other threats to life and limb, such as the possibility of slipping and falling. THE UNDERSIGNED HAS READ AND UNDERSTANDS THIS RELEASE AND COVENANT NOT TO SUE IN ITS ENTIRETY AND VOLUNTARILY SIGNS SAME, without reliance on any representations, statements or inducements, express or implied, made by any party whomsoever.

Vendor Signature

Date